

Grant Solicitation Workshop February 25, 2026



**Department of Crime Victim Assistance Grants
Victims of Crime Act (VOCA)
Violence Against Women Act (VAWA)
State Victims Assistance Program (SVAP)
Supplemental Allocation for Victims Services (SAVS)**



**OFFICE OF THE SOUTH CAROLINA ATTORNEY
GENERAL**

**CRIME VICTIM SERVICES DIVISION
DEPARTMENT OF CRIME VICTIM ASSISTANCE
GRANTS**

**1205 PENDLETON STREET
FOURTH FLOOR
COLUMBIA, SOUTH CAROLINA 29201-3756**

Barbara Jean (BJ) Nelson, Director

bjnelson@scag.gov

803-734-0791



DCVAG STAFF

Programmatic

Barbara Jean (BJ) Nelson
bjnelson@scag.gov

**Director, Crime Victims Services
Division
803-734-0791**

Joe Corey
jcorey@scag.gov

**Deputy Director, Department of Crime Victim
Assistance Grants
803-734-0798**

Bonnie Brooks
bbrooks@scag.gov

**Administrative Coordinator
803-734-1424**

Tabitha Marchant
tabithamarchant@scag.gov

**Program Coordinator
803-734-0794**

Sheila Hoffman
shoffman@scag.gov

**Program Coordinator
803-734-3751**

Billy House
bhouse@scag.gov

**Program Coordinator
803-734-0785**

Angela Meadows
angelameadows@scag.gov

**Program Coordinator
803-734-0787**

Steve Yarborough
stephenyarborough@scag.gov

**Program Coordinator
803-734-0236**



DCVAG STAFF

Financial

Kim Buckley
kbuckley@scag.gov

Finance Director
803-734-3771

Kelley Anderson
kelleyanderson@scag.gov

Grants Accounting Manager
803-734-0779

Laura Barnes
lbarnes@scag.gov

Senior Accountant
803-734-0788

Ashley Glivens
ashleyglivens@scag.gov

Fiscal Analyst
803-734-0911

Guerline Pierre
guerlinepierre@scag.gov

Fiscal Analyst
803-734-1267

Faye Parks
fayeparks@scag.gov

Grants Compliance and Monitoring Manager
803-734-0516



Important Grant Dates

AGO Grants Portal opens for applications on February 25, 2026, at 12:00 p.m.

All applications are due by April 1, 2026, at 5:00:00 p.m.

The grant cycle begins on October 1, 2026*

***Contingent upon the availability of federal funds**

****Applications may be moved to different grant programs**



Reminders

A copy of the slides as well as other important attachments are included in the handouts section.

Questions may be entered in the question box.

A recorded copy of the presentation will be emailed to you within 24 hrs.



Eligible Applicants

- ❖ **Units of Local Government
(Counties, Cities, Towns)**
- ❖ **Private, Non-Profit Agencies**
- ❖ **State Agencies**
- ❖ **Tribal Organizations**



Eligibility Requirements

- ❖ Agencies must be able to demonstrate a record of providing effective services to victims of violent crime.
- ❖ Agencies must provide documentation of substantial financial support from sources other than our grants.
- ❖ Agencies must document at least 25% of the agency's funding comes from other sources:
 - May include other state/local/private funding.



Victims of Crime Act (VOCA)

FFY2026 not yet announced

***FFY2025 was \$20.2 million**



State Victims Assistance Program (SVAP)

**FY2027 balance expected to be
\$500,000**



Supplemental Allocation for Victims Services (SAVS)

FY2027 balance is \$17.3 million



VOCA, SVAP, and SAVS Program Priority Areas

- ❖ **Sexual Assault**
- ❖ **Domestic Violence**
- ❖ **Child Abuse and Neglect**
- ❖ **Underserved Victims of Violent Crime**



VOCA, SVAP, and SAVS Allowable Projects

- ❖ Programs that provide direct services to victims of violent crime**



VOCA, SVAP, and SAVS Unallowable Projects

- ❖ Prosecution
- ❖ Investigation
- ❖ Lobbying activities
- ❖ Prevention
- ❖ Fundraising
- ❖ Capital expenses including capital improvements
- ❖ Property losses and expenses
- ❖ Real estate purchases
- ❖ Mortgage payments
- ❖ Vehicles



Violence Against Women Act (VAWA)

FFY2026 total not yet announced

***FFY2025 was \$2.8 million**



VAWA Priority Program Areas

- ❖ VAWA funds may be used for projects that primarily focus on adult female victims of domestic violence, sexual assault, dating violence, and/or stalking.
- ❖ For more information on VAWA Priority Program areas, visit the OVW website: <http://www.justice.gov/ovw>



Allowable vs. Unallowable Projects-VAWA

Allowable:

- ❖ Projects serving victims of Domestic Violence, Sexual Assault, Stalking, and Teen Dating age 11 and up.

Unallowable:

- ❖ Services to children under the age of 11.



Allowable Expenditures VOCA-VAWA-SVAP-SAVS

- ❖ **Salary and fringe benefits**
 - Includes up to 5% of Executive Director salary for time providing services
 - Includes up to 10% of Administrator salary
- ❖ **Equipment (emergency use only)**
- ❖ **Training expenses (with prior approval)**
- ❖ **In-State travel**
- ❖ **Software to support programs**
- ❖ **Contractual services**
- ❖ **Communication expenses**
- ❖ **Publication/Printing expenses (with prior approval)**
- ❖ **Supplies**
- ❖ **Indirect Cost (based on Personnel costs only)**



Unallowable Expenditures VOCA-VAWA-SVAP-SAVS

- ❖ Lobbying
- ❖ Fundraising
- ❖ Out-of-state travel (with exceptions)
- ❖ Activities that endanger victims or hinder survivorship
- ❖ Purchases on behalf of another organization or for another organization's use
- ❖ Billboards
- ❖ Overtime, retention pay, shift differential pay, or bonuses
- ❖ Promotional items
- ❖ Vehicles
- ❖ Directors and Officers (D&O) insurance



Pre-Award Required Documents

- ❖ **Organizational Chart**
- ❖ **501C3 Documentation (Non-Profit only)**
- ❖ **Job Descriptions (if applicable)**
- ❖ **Volunteer Job Descriptions (VOCA, SVAP, and SAVS only)**
- ❖ **Travel Policy (if applicable)**
- ❖ **Lease (if applicable)**
- ❖ **Contracts (if applicable)**
- ❖ **Agency Leave Policy**
- ❖ **Indirect Cost Rate Agreement (if applicable)**
- ❖ **VAWA Prosecution Certification and Protocol (Prosecutor's offices only)**



Reminders

VAWA Prosecution Training Webinar Series

In partnership with AEquitas, The South Carolina Attorney General's Office is hosting a 4 part virtual training series for prosecutors and victim advocates. The audience will better understand evidence-based prosecution, victim support and credibility, offender accountability, and ethical considerations. Each Webinar will take place from 10:00–11:30 am and are eligible for 1.5 hours of CLE and VSP credit pending approval.

Schedule:

Friday, March 20th: Going Forward without the Victim: Evidence-Based Prosecution of Domestic Violence
[Register Here](#)

Friday, April 24th: A Broader Sense of Justice: Respecting Victim Autonomy While Pursuing Offender Accountability
[Register Here](#)

Friday, May 8th: Not Just a Credibility Contest: Sexual Violence Prosecutions That go Beyond "Offender Said, Victim Said"
[Register Here](#)

Friday, June 26th: Ethical Considerations for Prosecutors in Intimate Partner Violence Cases
[Register Here](#)





VSP Requirement

- ❖ **All non-exempt, grant-funded and match personnel who work directly with victims must be certified Victim Service Providers.**
- ❖ **Exceptions include Attorneys, Paralegals, Medical Professionals, Investigators, Licensed Counselors, Licensed Social Workers.**
- ❖ **Contact your Programmatic Point of Contact with any questions.**



VSP Requirement

- ❖ New hires have 12 months from the hire date to take VSP Basic Core course and become certified.
- ❖ CVST Website: <https://www.scag.gov/inside-the-office/crime-victim-services-division/crime-victim-services-training-provider-certification-and-statistical-analysis/>



Cost Sharing (Match)

- ❖ **Cost sharing funds are additional funds that support your program.**
- ❖ **Cost sharing cannot include other federal funds.**
- ❖ **Funds used to match another project cannot be used.**
- ❖ **Tribal organizations are exempt from cost sharing requirements.**



Cost Sharing

VOCA, SVAP, and SAVS Cost Sharing Requirements:

- ❖ 20% cash or in-kind requirement*

(*Waiver for upcoming grant year *is not final*; however, our office intends to issue a blanket waiver. Please submit application with cost sharing included)

VAWA Cost Sharing Requirements:

- ❖ 25% cash or in-kind cost sharing requirement.
- ❖ Non-profit agencies are exempt from cost sharing under VAWA.
- ❖ No waiver for the upcoming grant year. Please submit application with cost share included.



Cost Sharing - Cash

Cash Cost Sharing:

- ❖ Will be listed on each applicable line.
- ❖ May also be positions funded by other sources.

Non-Federal Sources:

- ❖ Funds from state or local units of government.
- ❖ Funds contributed from private sources.



Cost Sharing – In Kind

Sources of In-Kind Cost Sharing:

- ❖ Volunteer hours (allowable volunteer activities are valued at \$25 per hour).
 - ❖ If Volunteer hours are used, list them in the “Personnel” section.
 - ❖ Project Directors, Board Members, and grant-funded staff **cannot be** used as volunteers for cost sharing purposes.
- ❖ In-kind rent (if rented space is being donated).
 - ❖ If rent is used, list once in the “Other” section.



Calculating Cost Sharing – VOCA/SAVS/SVAP

- ❖ Grantor Amount Divided by 0.8 = X
- ❖ X multiplied by 0.2 = Cost Share

- ❖ Example:
 - ❖ Grantor amount is \$100,000
 - ❖ $\$100,000 / 0.80 = \$125,000$
 - ❖ $\$125,000 \times 0.20 = \$25,000$
 - ❖ \$25,000 is the cost sharing requirement



Calculating Cost Sharing – VAWA

- ❖ Grantor Amount Divided by 0.75 = X
- ❖ X multiplied by 0.25 = Cost Share

- ❖ Example:
 - ❖ Grantor amount is \$90,000
 - ❖ $\$90,000 / 0.75 = \$120,000$
 - ❖ $\$120,000 \times 0.25 = \$30,000$
 - ❖ \$30,000 is the cost share requirement



Application Review

- ❖ **Staff will review every application.**
- ❖ **Staff will evaluate applications based on programmatic performance, agency need, and reverted funds from previous years.**
- ❖ **Recommendations are drafted during the summer and presented to the SC Public Safety Coordinating Council in August.**
- ❖ **Agencies will be notified shortly afterward.**
- ❖ **Awarded applications will begin the Negotiation process.**



Any
Questions



- **AGO Grants Portal URL**
- <https://scattorneygeneral.my.site.com/>

**bookmark this URL in your favorites*

Registration



Registration form fields:

- Username:
- Password:
- Remember Me:
- Forgot Password?: [Forgot Password?](#)
- LOGIN:
- REGISTER:

Welcome to the Enterprise Grants Management System (EGMS), a "one-stop-shop" for the grant process.

To view current opportunities, click on the Opportunities tab below. To apply for an Opportunity, you must be a registered user of EGMS.

If you need to register your Organization/Business/State Agency, click the Register button.

If you have a Username and Password, log in by clicking the Login button in the upper right corner.

Navigation tabs: **Opportunities** | Contact Us

Section: **Funding Opportunities**

Search:

Showing 1 to 1 of 1 records

Funding Opportunity Title	Organization Name	Status	Application Due Date and Time	Actions
TFST-RFI-Announcement 0203	South Carolina Attorney General	Published	03/15/2023 9:00 PM	<input type="button" value="Eye"/>

- Registration is required for new organizations before you can apply.
- Site will allow registration without a UEI number but will be required before you can be awarded and reimbursed.
- If you have an existing grant, you do **NOT** need to register again.



Risk Assessment

- ❖ Risk assessments will be completed in the AGO Grants Portal.
- ❖ Follows the application timeline
 - ❖ Request beginning February 25th.
 - ❖ Due by April 1st at 5:00 p.m.
- ❖ Series of 35 multiple choice questions about your agency's policies and procedures on:
 - ❖ Financial Management
 - ❖ Audits
 - ❖ Governance

Create a New Risk Assessment

❖ From the home page, click Organization Profile.

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. Below the navigation bar is a secondary menu with 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The left sidebar contains a search bar, 'My Tasks' (Pending and Completed), 'Activities' (Organization, Personnel, Personnel Management), 'Recently Viewed', 'Technical Support', 'Contact Us', and 'Useful Links' (EIN Registration, UEI Registration, SAM.gov Registration). The 'Organization Profile' link under 'Organization' is highlighted with a red box. The main content area features four widgets: 'Task Summary By Phase' (Opportunities: 0, Applications: 0, Grants: 0, Monitoring: 1, Closeout: 0), 'Task Summary By Due Date' (Late: 1, Due within 7 Days: 0, Due within 30 Days: 0, Due in more than 30 Days: 0), 'My Top 5 Awards' (Bar chart showing AD-DG03-8982 and AD-DG03-8983 with a total awarded amount of approximately 10k), and 'Upcoming Funding Oppor...' (Total Committed Amount chart for the next 6 months). The right sidebar shows a 'My Feed' with two posts from 'RA-4896 — Test legal name (Partner)'. The footer includes the GovGrants logo, accessibility policies, and a home button.

Note: All primary users can request a new risk assessment, edit an assessment that's in progress, and submit an assessment. However, the Signing Authority user (listed in the organization profile) must begin the assessment.

Risk Assessment

❖ Select Risk Assessment

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with links for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout".

The main content area is titled "Subrecipient Organization" and displays the name "I-LUMEN SCIENTIFIC, INC." with an "Edit" button. Below the name, a table lists key information:

Status	EIN	UEI Number
Active	653234563	RKB2AJC7MTN3

A navigation menu below the table includes "Overview", "Related Log", "Risk Assessment" (highlighted with a red box), "Personnel Management", "Files", and "Collab".

The "Risk Assessment" section is expanded to show a "Description" table with the following data:

Address Line 1	Address Line 2	City
3800 AMERICAN BLVD W STE 1130		BLOOMINGTON
State	Zip Code	4-Digit Zip Code Extension
MN	55431	4460
Country	Congressional District	Organization Type
USA	03	Municipality
Website	UEI Number	SAM.Gov Organization Type
	RKB2AJC7MTN3	Business or Organization
SAM.Gov Expiration Date	Cage Code	Phone
01/03/2029		(123) 123-1234
Vendor Id	Organization DBA	
Migrated Record		
No		

Below the description is an "Additional Information" section with the following data:

Signing Authority	Fiscal Year Start Date	Legal Business Name

The left sidebar contains navigation options: Search, Tasks, My Tasks, Activities, Organization, Organization Profile, Personnel, Personnel Management, Recently Viewed, Technical Support, Contact Us, and Useful Links. The footer includes the GovGrants logo, "powered by IIG Systems", and links for Accessibility Policy, Privacy Policy, Terms of Use, Notice Under the Americans with Disabilities Act, and FAQ.

Risk Assessment

- ❖ Click Request New Assessment.
- ❖ All primary users (including those who are not the Signing Authority) can request a new assessment.

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout".

The main content area is for the "Subrecipient Organization I-LUMEN SCIENTIFIC, INC.". It shows the organization's status as "Active", EIN as "653234563", and UEI Number as "RKB2AJC7MTN3". A "Request New Assessment" button is highlighted with a red box in the top right corner of the main content area.

The "Risk Assessment" tab is selected, showing an "Overall Risk" of 34.00% with a yellow risk level indicator. Below this is a table of "Organization Risk Assessments-All" with the following data:

EGMS ID ↓	Effective From	Effective Until	Risk Level ⓘ	Status	Overall Score	Actions
RA-4903	02/21/2025	02/20/2026	Yellow	Active	34.0%	👁️
RA-4901	02/21/2025	02/20/2026	Green	Expired	6.0%	👁️
RA-4900	02/21/2025	02/20/2026	Green	Expired	3.0%	👁️
RA-4896	02/21/2025	02/20/2026	Green	Expired	9.0%	👁️

The footer contains the GovGrants logo, the text "powered by R2 Systems", and a navigation bar with links for "Accessibility Policy", "Privacy Policy", "Terms of Use", "Notice Under the Americans with Disabilities Act", and "FAQ".

Risk Assessment

- ❖ After a Grants staff member approves the request, the Signing Authority user will receive a pending task called “Revise Risk Assessment”.
- ❖ Click the green triangle to begin the new risk assessment.

The screenshot displays the AGO Grants web application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. Below the navigation bar is a search bar and a menu with options: Opportunities, Applications, Grants, Monitoring, and Closeout. The main content area is divided into two sections: 'Pending Tasks (Assigned To Me)' and 'Pending Tasks (Assigned By Me)'. The 'Assigned To Me' section contains a table with three records. The second record, 'Revise Risk Assessment', is highlighted with a red border. The 'Assigned By Me' section shows 'No records found'. The footer contains the GovGrants logo and a list of policies: Accessibility Policy, Privacy Policy, Terms of Use, Notice Under the Americans with Disabilities Act, and FAQ.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Organization

Organization Profile

Personnel

Personnel Management

Recently Viewed

Technical Support

Contact Us

Useful Links

EIN Registration

UEI Registration

SAM.gov Registration

▲ Pending Tasks (Assigned To Me)

Search...

Showing 1 to 3 of 3 records

EGMS ID	Task Type	Subject	Created By	Due Date	Status	Actions
I-LUMEN SCIENTIFI...	Complete Organizati...		REI Admin	10/13/2024	In Progress	
PR-DG03-01	Create Payment Req...	Create Payment Req...	REI Admin	10/25/2024	Not Started	
	Revise Risk Assessm...	Submit Revised Risk ...	SCAG Admin	03/03/2025	Not Started	

Total Records: 3

▲ Pending Tasks (Assigned By Me)

Search...

EGMS ID	Task Type	Subject	Assigned To	Due Date	Status
No records found					

GovGrants powered by R2 Systems

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

Risk Assessment

❖ Check the acknowledgement and click Save and Continue.

The screenshot shows the 'Create Risk Assessment' form in the AGO Grants system. The header includes the Office of the South Carolina Attorney General logo and the text 'AGO Grants'. The navigation bar contains 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The left sidebar lists various navigation options such as 'Search', 'Tasks', 'Activities', and 'Useful Links'. The main content area is titled 'Create Risk Assessment' and includes a 'Cancel' and 'Save and Continue' button at the top right. Below this, there are two sections: 'Risk Assessment Information' and 'Signatures Confirming Assessment'. The 'Risk Assessment Information' section shows the 'Organization Name' as 'I-LUMEN SCIENTIFIC, INC.'. The 'Signatures Confirming Assessment' section contains a statement of understanding and an acknowledgement checkbox, which is checked and labeled 'I Agree'. At the bottom right of the form, there are 'Cancel' and 'Save and Continue' buttons, with the 'Save and Continue' button highlighted by a red box.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Organization

Organization Profile

Personnel

Personnel Management

Recently Viewed

Technical Support

Contact Us

Useful Links

EIN Registration

UEI Registration

SAM.gov Registration

Create Risk Assessment

Cancel Save and Continue

* Required to Save | ⚠ Required to Submit

▲ Risk Assessment Information

Organization Name
I-LUMEN SCIENTIFIC,
INC.

▲ Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organizational risk assessment and that they will be monitored as specified in the grant contract agreement.

*Acknowledgement

I Agree

Cancel Save and Continue

GovGrants powered by RDI Systems

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

Risk Assessment

❖ Navigate to the Assessment tab.

The screenshot displays the AGO Grants web application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". The main content area is titled "Organization Risk Assessment" and includes "Cancel" and "Save" buttons. It shows the following details:

EGMS ID	Status	Organization Name
RA-4913	Created	I-LUMEN SCIENTIFIC, INC.

A progress bar below these details shows three stages: "Created" (with a green checkmark and a full green bar), "Active" (with an empty circle and a grey bar), and "Expired" (with an empty circle and a grey bar). Below the progress bar are tabs for "Overview", "Assessment" (highlighted with a red box), "History", and "Collab". The "Assessment" tab is active, showing "Risk Assessment Information" with the following details:

Organization Type	City	State
Municipality	BLOOMINGTON	MN

At the bottom of the main content area, there are "Cancel" and "Save" buttons. The left sidebar contains a search bar, a "Tasks" section with "My Tasks", "Pending Tasks", and "Completed Tasks", an "Activities" section with "Organization", "Personnel", and "Personnel Management", a "Recently Viewed" section, a "Technical Support" section with "Contact Us", and a "Useful Links" section with "EIN Registration", "UEI Registration", and "SAM.gov Registration". The footer includes the "GovGrants" logo, "powered by R2D Systems", and links for "Accessibility Policy", "Privacy Policy", "Terms of Use", "Notice Under the Americans with Disabilities Act", and "FAQ".

Risk Assessment

- ❖ If the Signing Authority user isn't completing the assessment, enter a temporary answer in the text fields for questions 1 and 17.
- ❖ Click Save. Any primary user can now return to the assessment to edit and submit.

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Organization Risk Assessment | Cancel | **Save**

EGMS ID: RA-4913 | Status: Created | Organization Name: I-LUMEN SCIENTIFIC, INC.

Created | Active | Expired

Required to Save | Required to Submit

Overview | **Assessment** | History | Collab

Financial Management (Score Range: 0 - 34)

1. Which of the following best characterizes the organization's accounting system?
Automated - Off the shelf

*Name of system/platform:
x

2. During the last twelve months, has your organization converted to a new financial system, or made substantial changes to an existing system?
--None--

3. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant?

GovGrants | Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act

Risk Assessment

- ❖ After completing the assessment, check the acknowledgement box and click Save.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Organization

Organization Profile

Personnel

Personnel Management

Recently Viewed

Technical Support

Contact Us

Useful Links

EIN Registration

UEI Registration

SAM.gov Registration

Yes

8. Does your organization have a written whistleblower policy?

Yes

9. Does your organization have written procedures to address a means of notifying the appropriate agency in cases of confirmed fraud?

Yes

10. Is Fraud Awareness training provided to staff annually?

Yes

11. Is Ethics and standards of conduct training provided to staff annually?

Yes

Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organizational risk assessment and that they will be monitored as specified in the grant contract agreement.

Acknowledgement

Cancel Save

GovGrants powered by RIB Systems

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act |

Risk Assessment

❖ Click Submit.

The screenshot shows the AGO Grants web application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A left-hand sidebar contains a search bar, a "Tasks" section with "My Tasks", "Pending Tasks", and "Completed Tasks", an "Activities" section with "Organization", and a "Useful Links" section with "EIN Registration", "UEI Registration", and "SAM.gov Registration". The main content area displays a risk assessment form with questions 6 through 11, all of which have been answered "Yes". Below the questions is a section titled "Signatures Confirming Assessment" containing a paragraph of text and a checked checkbox for "Acknowledgement". At the bottom right of the form, the "Submit" and "Edit" buttons are highlighted with a red rectangular box. The footer of the page includes the "GovGrants" logo, a list of policies (Accessibility Policy, Privacy Policy, Terms of Use, Notice Under the Americans with Disabilities Act), and an "FAQ" link.

Risk Assessment

- ❖ Confirm assessment submission.

The screenshot displays the Grants Portal interface. At the top left is the logo for the Office of the South Carolina Attorney General. The main header includes 'Grants Portal' and a user profile icon. A left sidebar contains navigation menus for Search, Tasks, Activities, and Useful Links. The main content area shows a risk assessment form with questions 8 through 11, all answered 'Yes'. A 'Signatures Confirming Assessment' section contains a text box with a pre-filled acknowledgment and a checked checkbox. A 'Confirm' dialog box is overlaid on the form, asking for confirmation to submit the assessment. The dialog box has 'No' and 'Yes' buttons. At the bottom right of the form are 'Submit' and 'Edit' buttons. The footer includes the GovGrants logo, accessibility and privacy policies, and an 'EO' label.

Confirm

The assessment will no longer be available to edit and will become Active. Are you sure you are ready to submit the risk assessment?

No Yes

8. Does your organization have a written whistleblower policy?
Yes

9. Does your organization have written procedures to address a means of notifying the appropriate agency in cases of confirmed fraud?
Yes

10. Is Fraud Awareness training provided to staff annually?
Yes

11. Is Ethics and standards of conduct training provided to staff annually?
Yes

▲ Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organizational risk assessment and that they will be monitored as specified in the grant contract agreement.

Acknowledgement

Submit Edit

GovGrants powered by R2D Systems

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | EO



Risk Assessment

▲ Signatures Confirming Assessment

I understand that the organization risk assessment may be reviewed during the grantor's determination of award funding. I understand that special conditions may be added to the grant contract agreement resulting from the organizational risk assessment and that they will be monitored as specified in the grant contract agreement.

Acknowledgement

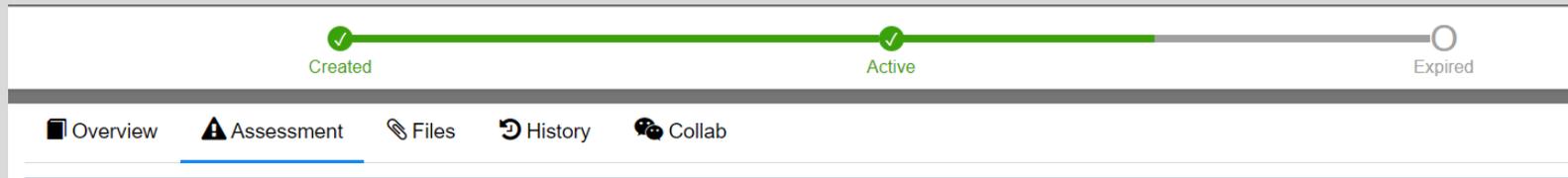


Submitted By:

Lexington1 County1

Submitted On:

03/08/2024 3:40 PM



- ❖ After you confirm, your screen will refresh with the submission date.
- ❖ The status bar at the top of the screen will also change from Created to Active.



Risk Assessment

Created Active Expired

Overview Assessment Files History Collab

▲ Risk Assessment Information

Organization Type	City	State
County	LEXINGTON	SC
Effective Date ⓘ	Expiration Date ⓘ	Overall Score ⓘ
03/08/2024	03/07/2025	6.0%
Risk Level ⓘ		

❖ To view your Risk Assessment score, navigate to the Overview tab. There are three risk levels.

❖ Low Risk is green, Overall Score of 21% or lower.

❖ Medium Risk is yellow, Overall Score between 22% and 45%.

❖ High Risk is red, Overall Score greater than 46%.



Any
Questions



Reminder

- ❖ **UEI SAM.gov registration must remain active, monitor for expiration date.**
- ❖ **UEI registrations need to be available for public search.**
- ❖ **Judicial Circuits should use the UEI for County Office that is managing the financial activities.**



Reminders

AGO Grants Portal opens for applications on February 25, 2026, at 12:00 p.m.

All Applications and Risk Assessments are due no later than April 1, 2026, by 5:00 p.m.

Please do not wait until the last date to complete your application(s) or assessment. **START EARLY!**

Note some applications may need to be moved from one funding announcement to another due to funding availability.



Reminders

Applications may be saved while in progress but must be submitted no later than April 1, 2026, by 5:00 pm

Do **not** create multiple applications. If an application is created in error, please notify your point of contact to clear from the system. This will minimize confusion and ensure you are entering the data on the correct application for submission.

Please do not wait until the last date to complete your application(s) or assessment. **START EARLY!**

Note some applications may need to be moved from one funding announcement to another due to funding availability.

Creating an Application

The screenshot displays the AGO Grants portal interface. At the top, the 'Opportunities' tab is selected in the navigation bar. The main content area is divided into two panels: 'Not Yet Qualified Leads' and 'My Applications'. Below these panels is a section for 'Published Opportunities' containing a table with 6 records. The table columns are EGMS ID, Opportunity Name, Opportunity Release Date, Application Due Date and Time, Status, and Actions. The second row of the table, for opportunity AN-SC123-494, has a green eye icon in the Actions column highlighted with a red box.

EGMS ID	Opportunity Name	Opportunity Release Date	Application Due Date and Time	Status	Actions
AN-SC123-319	SN_Regression 1502 - Announcement	02/15/2023	03/10/2023 6:00 PM	Published	👁️
AN-SC123-494	VOCA - Shehof	02/23/2023	03/27/2024 4:00 PM	Published	👁️
AN-SC123-420	VAWA (Program) S.T.O.P. Violence Against Women	02/16/2023	04/30/2024 4:00 PM	Published	👁️
AN-SC123-421	VOCA (Program) Victims of Crime Act - 2023	02/16/2023	05/31/2023 7:05 PM	Published	👁️
AN-SC123-315	REI_BA_flow_Ann	02/15/2023	03/15/2023 10:03 AM	Published	👁️
AN-SC123-422	Test_Form_UT	02/17/2023	08/30/2023 12:33 PM	Published	👁️

❖ On the top toolbar, select Opportunities.

❖ Scroll down to the Published Opportunities section, find your desired grant program, and select the green eye icon to view.

Creating an Application

The screenshot displays the AGO Grants web application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. A secondary navigation bar contains links for 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. A search bar is located on the left side of the page. The main content area shows details for an opportunity named 'VOCA - Shehof'. A progress bar at the top of the main content area indicates the current status is 'Qualified' (marked with a green checkmark) and the next step is 'Converted to Application' (marked with a grey circle). A red box highlights the 'Create Application' button in the top right corner. Below the progress bar, there are tabs for 'Overview', 'Files', 'History', and 'Collab'. The 'Overview' tab is active, showing sections for 'Opportunity Information', 'Opportunity Specific Settings', 'Budget Period Details', and 'Eligibility Details'. The 'Opportunity Information' section includes fields for Opportunity Name (VOCA - Shehof), Type (Competitive), Program Name (Test_Form_UT), Grant Year (30), and Maximum # Applications Allowed (5). The 'Opportunity Specific Settings' section includes fields for Subrecipient Match Required? (No), Objectives Required? (No), KPI's Required? (No), Negotiations Allowed? (No), and Indirect Cost Rate (0.00%). The 'Budget Period Details' section shows a table with one record: Budget Period Name (BP01), Start Date (10/01/2024), and End Date (09/30/2025). The 'Eligibility Details' section lists eligible applicant types: State Agency, County, Municipality, Non-Profit 501(c)3, Tribal Organization, and Others.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

Opportunities Applications Grants Monitoring Closeout

Opportunity
VOCA - Shehof

EGMS ID AN-SC123-494 Status Qualified Application Due Date and Time 03/27/2024 5:00 PM

Qualified Converted to Application

Overview Files History Collab

Opportunity Information

Opportunity Name	Type	Program Name
VOCA - Shehof	Competitive	Test_Form_UT
Grant Year	Maximum # Applications Allowed	
30	5	

Opportunity Specific Settings

Subrecipient Match Required?	Objectives Required?	KPI's Required?
No	No	No
Negotiations Allowed?	Indirect Cost Rate	
No	0.00%	

Budget Period Details

Budget Period Name	Start Date	End Date
BP01	10/01/2024	09/30/2025

Total Records: 1

Eligibility Details

Eligible Applicant Types

- State Agency
- County
- Municipality
- Non-Profit 501(c)3
- Tribal Organization
- Others

❖ Select Create Application in the right corner.

Creating an Application

The screenshot displays the 'Create Application' dialog box in the AGO Grants system. The dialog box is titled 'Create Application' and contains a 'Project Title' field with the text 'Helping Victims' entered. A red box highlights the 'Project Title' field and another red box highlights the 'Save and Continue' button at the top right of the dialog. The background shows the 'Opportunity Information' section of the system, including details for 'VOCA - Shehof'.

Opportunity Information		
Opportunity Name	Type	Program Name
VOCA - Shehof	Competitive	Test_Form_UT
Grant Year	Maximum # Applications Allowed	
30	5	

Opportunity Specific Settings		
Subrecipient Match Required?	Objectives Required?	KPI's Required?
No	No	No
Negotiations Allowed?	Indirect Cost Rate	
No	0.00%	

- ❖ The Create Application button will open a second screen.
- ❖ Enter your Project Title.
- ❖ Project Title should generally match the previous year.
- ❖ Select “Save and Continue”.

Creating an Application – Overview

The screenshot shows the 'Overview' tab of the AGO Grants application. The 'Overview' tab is highlighted with a red box. The 'Primary Service Address' section is also highlighted with a red box. The address fields are populated with the following information:

Field	Value
Address line 1	212 S LAKE DR
Address line 2	
City	LEXINGTON
County	Lexington
State	SC
Zip Code	29072
Congressional district	02
Country	USA
4-Digit Zip Code Extension	3410

The 'Information' section displays the following details:

Field	Value
Applicant Organization	COUNTY OF LEXINGTON
Address	212 S LAKE DR LEXINGTON SC 29072 USA
EIN	576000379
UEI	MJKJNPZK18
SAM Expiration Date	5/12/2023

- ❖ The Application Page will open, landing on the Overview Tab.
- ❖ Orange dot indicates required information missing.
- ❖ Primary Service Address will populate based on your Organization Profile.

Overview

The screenshot displays the AGO Grants system interface. The top navigation bar includes 'Office of the South Carolina Attorney General', 'AGO Grants', and 'Grants Portal'. The main content area is divided into several sections:

- Counties Served by Project:** A section where users can select counties. It features two columns: 'Available' (Statewide, Aiken, Allendale, Anderson, Bamberg, Barnwell, Beaufort, Berkeley) and 'Chosen' (Abbeville). A red box highlights the 'Counties Served by Project' title, and another red box highlights the right-facing arrow next to 'Aiken' in the 'Available' list.
- Opportunity Overview:** A table providing details about the opportunity:

Opportunity ID	Opportunity Title	Funding Organization	Estimated Project Period Start Date
AN-SC123-1874	VOCA Ann HT1 SL IM	South Carolina Attorney General	4/1/2026
Estimated Project Period End Date	Match Required?	Required Match %	Required Match Applicable
1/31/2028	Yes	10.00%	Yes
Indirect Cost Rate			
0.00%			
- Application Overview:** A section for entering application details:

Project Title	Requested Budget	Victims Served
Test VOCA Application	\$0.00	200
- Contacts:** A section for listing grant contacts. It includes a search bar and a table of records:

Project Role	Name	Email	Is Key Contact	Is User	Actions
Project Director	Polly Pipe	polly@yopmail.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Refresh
Financial Officer	Mark Ateer	markateer0309@yopmail.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Refresh

- ❖ Select the counties your project serves and click the right-facing arrow to move your selection to the “Chosen” box.
- ❖ There is a “Statewide” option for projects serving the entire state.
- ❖ Enter the estimated number of victims served by the project.

Overview

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

11/31/2026 | Indirect Cost Rate: 0.00% | Requested Budget: \$0.00 | Victims Served: 200

Application Overview

Project Title: Test VOCA Application | Requested Budget: \$0.00 | Victims Served: 200

Contacts

List one of each of the following Grant Contacts for this project: Project Director, Financial Officer, Official Authorized to Sign. Agencies may only list one of each type and no Contact may fill more than one role.

Project Role	Name	Email	Is Key Contact	Is User	Actions
Project Director	Polly Pipe	polly@yopmail.com	<input type="checkbox"/>	✓	↻
Financial Officer	Mark Ateer	markateer0309@yopmail.com	<input type="checkbox"/>	✓	↻
Official Authorized to Sign	Carter Lee	carter0309@yopmail.com	<input checked="" type="checkbox"/>	✗	↻

Total Records: 3

Acknowledgement

I hereby certify that the information provided above is accurate and complete. I Agree

System Information

Created By: Polly Pipe | Created Date: 2/10/2026 1:55 PM | Last Modified By: Polly Pipe | Last Modified Date: 2/10/2026 1:55 PM

GovGrants | Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

- ❖ Each project must have three contacts: Project Director, Financial Officer, and Official Authorized to Sign.
- ❖ The staff you associate with these roles must already be contacts on the Organization Profile.
- ❖ Select “Associate”.

Overview

The screenshot displays the AGO Grants system interface. A modal window titled "Associate Contacts" is open, showing a list of contacts. The "Add" button in the top right corner of the modal is highlighted with a red box. In the contact list, the checkbox next to "Charlie Bozo" is also highlighted with a red box.

	Full Name	Type	Email
<input checked="" type="checkbox"/>	Charlie Bozo	Recipient	charliebozo@yopmail.com
<input type="checkbox"/>	Seus Jones	Recipient	drseus@yopmail.com
<input type="checkbox"/>	Tabitha Test 5	Recipient	tabithatest6@yopmail.com
<input type="checkbox"/>	Katie Test	Recipient	katietest@yopmail.com
<input type="checkbox"/>	Tabitha Heck	Recipient	tabithatest20@yopmail.com
<input type="checkbox"/>	Elizabeth Bennett	Recipient	lexington3@yopmail.com
<input type="checkbox"/>	Joe Smith	Recipient	lexington2@yopmail.com
<input type="checkbox"/>	Lexington4 County4	Recipient	lexington4@yopmail.com

Total Records: 8

❖ Select the check box next to the person you wish to associate with the role.

❖ Select Add.

Overview

The screenshot displays a web application interface for managing project roles. A red box highlights a dropdown menu titled "Project Role" which is open, showing the following options: "--None--", "Project Director", "Financial Officer", and "Official Authorized to Sign". The background shows a form with sections for Opportunity Overview, Application Overview, Contacts, and Acknowledgement. The "Contacts" section includes a search bar and a table with columns for "Is User" and "Actions".

Is User	Actions
✓	🔄
✓	👁️ 🖋️
✓	👁️ 🖋️

- ❖ Select the edit icon from the Action column and select the role from the drop-down menu to choose the Project Roles.
- ❖ Only three roles should appear: Project Director, Financial Officer, and Official Authorized to Sign.
- ❖ ***Agencies may only list one of each contact type and no person may fill more than one role.***
- ❖ Select Save.

Overview

The screenshot displays the 'AGO Grants' system interface. The main content area shows the 'Contacts' section for a project titled 'Test VOCA.Application'. The 'Official Authorized to Sign' role is selected, and the 'Is Key Contact' checkbox is checked. The 'Save' button is highlighted with a red box.

Project Role	Name	Email	Is Key Contact	Is User	Actions
Project Director	Polly Pipe	polly@yopmail.com	<input type="checkbox"/>	✓	🔄
Financial Officer	Mark Ateer	markateer0309@yopmail.com	<input type="checkbox"/>	✓	🔄
Official Authorized to Sign	Carter Lee	carterl0309@yopmail.com	<input checked="" type="checkbox"/>	✗	🔄

- ❖ After you have assigned Project Roles, you must select the **Official Authorized to Sign** as the “Key Contact.”
 - ❖ There can only be ONE “Key Contact.”

Overview

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Indirect Cost Rate: 0.00%

Application Overview

Project Title: Test VOCA Application | Requested Budget: \$0.00 | Victims Served: 200

Contacts

List one of each of the following Grant Contacts for this project: Project Director, Financial Officer, Official Authorized to Sign. Agencies may only list one of each type and no Contact may fill more than one role.

Project Role	Name	Email	Is Key Contact	Is User	Actions
Project Director	Polly Pipe	polly@yopmail.com	<input type="checkbox"/>	✓	↻
Financial Officer	Mark Ateer	markateer0309@yopmail.com	<input type="checkbox"/>	✓	↻
Official Authorized to Sign	Carter Lee	carterl0309@yopmail.com	<input checked="" type="checkbox"/>	✗	↻

Total Records: 3

Acknowledgement

I hereby certify that the information provided above is accurate and complete.

Acknowledgement
 I Agree

Submitted By: Polly Pipe | Submitted On: 2/10/2026 1:55 PM

System Information

Created By: Polly Pipe | Created Date: 2/10/2026 1:55 PM | Last Modified By: Polly Pipe | Last Modified Date: 2/10/2026 1:55 PM

Cancel Save

GovGrants | Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

❖ Acknowledgment – You are acknowledging the information entered to this point is accurate.

❖ Click on the box next to “I Agree”.

❖ Select Save.



Any
Questions

Budget

The screenshot displays the AGO Grants system interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. Below the header, a navigation bar contains tabs for 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The main content area shows the details for an application titled 'Helping Victims' with EGMS ID 'AP-SC123-255'. The status is 'Created' and the application due date is '03/27/2024 5:00 PM'. A progress bar indicates the application is in the 'Created' stage. Below the progress bar, there are tabs for 'Overview', '\$ Budget', 'Files', 'History', and 'Collab'. The '\$ Budget' tab is selected and highlighted with a red box. Underneath, the 'Budget Periods' section shows a search bar and a table with one record. The table has columns for 'Budget Period #', 'Start Date', and 'End Date'. The record shows 'BP01' with a start date of '10/01/2024' and an end date of '09/30/2025'. Below the table, there is a 'Budget Narrative' section with a heading 'Justification for Project Cost' and a bullet point: 'Provide justification for project budget cost.'

Application: Helping Victims

EGMS ID: AP-SC123-255

Status: Created

Application Due Date and Time: 03/27/2024 5:00 PM

Application ID

Created

Submitted

Converted to Award

Overview \$ Budget Files History Collab

Budget Periods

Search...

Showing 1 to 1 of 1 records

Budget Period #	Start Date	End Date
BP01	10/01/2024	09/30/2025

Total Records: 1

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

❖ Select the Budget tab. The budget categories are Personnel, Contractual, Travel, Equipment, and Other.

❖ On the Budget table, complete each applicable category.

Budget Categories

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a progress indicator shows the current stage as "Created". The main content area is titled "Budget" and contains a "Budget Periods" section. This section shows a table with one record for budget period "BP01", with a start date of "10/01/2024" and an end date of "09/30/2025". Below this, a "Budget Narrative" section displays a table of budget categories. The table has columns for "Category Name", "Number Of Positions", "Budget", "Total Project Cost", and "Actions". The categories listed are Personnel, Contractual, Travel, Equipment, and Other, all with a budget of \$0.00. The "Actions" column for each category contains a blue arrow icon, which is highlighted with a red box in the image. The footer of the page includes the "GovGrants" logo and various policy links.

Budget Period #	Start Date	End Date
BP01	10/01/2024	09/30/2025

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel		\$0.00	\$0.00	
Contractual		\$0.00	\$0.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$0.00	\$0.00	
Grand Total		\$0.00	\$0.00	

❖ For each applicable section of the budget, select the arrow box from the Actions column.

Personnel

The screenshot displays the 'Application Budget Category' interface. At the top, it shows 'Budget Category: Personnel'. Below this is a 'Personnel Summary' section with a search bar and a table. The table has columns for Job Title, % of time on Grant, Employment Type, Salaried / Hourly, VSP Certification Required, Salary Budget, Fringe Benefits Budget, Total Project Cost, Notes, and Actions. A single record is visible for 'Victim Advocate A' with a salary budget of 40,000.00. The 'Add New Role' button is highlighted with a red box. Below the table, it says 'No Records Found'. To the right, a note states '* Records are sorted by Last Modified Date ascending order'. Below the Personnel Summary is a 'Recently Viewed' sidebar and a 'Budget Narrative' section. The Budget Narrative section shows a table with columns for Category Name, Number Of Positions, Budget, and Total Project Cost. The table lists categories like Personnel, Contractual, Travel, Equipment, and Other, all with a budget of \$0.00. A 'Total - Focus Area Name : Standard Focus Area' row shows a total budget of \$0.00. A 'Grand Total' row also shows \$0.00. A note at the bottom of the Budget Narrative section says 'Justification for Project Cost' and 'Provide justification for project budget cost.' To the right, a note states '* Records are sorted by Focus Area Name ascending order, Row Number ascending order'.

- ❖ Select “Add New Role”.
- ❖ Complete open fields, including the VSP Certification, from drop down field.
- ❖ Importance of “% of time on Grant”.
- ❖ Do not forget to add in line for “Volunteer(s)”.
- ❖ Do not put Position Description in Notes.



Personnel

- ❖ List all the grant-funded positions under the Personnel category section.
 - ❖ Use legal names, no nicknames
 - ❖ Identify positions with the same title using **A, B, C** or **I, II, III**.
- ❖ Include in-kind cost share and cash cost share.
- ❖ Grant-funded positions cannot be claimed as an in-kind cost sharing but can be reflected as a cash cost sharing.
 - Example: 60% of J. Smith is funded via VOCA. The agency cannot claim the other 40% as an in-kind cost sharing but can be reflected as a cash cost sharing.



Personnel - Volunteers

- ❖ Personnel Management Section.
 - ❖ Create an employee, Volunteers
 - ❖ Volunteers are not maintained individually
 - ❖ Associate the 'Volunteers' record in the position.
 - ❖ For a position to be reflected on the RFP an individual must be associated in the personnel line, otherwise, the system considers the position vacant.

- ❖ May use the Project Director's email for the Volunteer position.
- ❖ Data, such as email, and phone numbers may be duplicated in this section.

Personnel

The screenshot displays the 'Application Budget Category' interface. At the top, it shows 'Budget Category: Personnel'. Below this is a 'Personnel Summary' section with a search bar and a table. The table has columns for Job Title, % of time on Grant, Employment Type, Salaried / Hourly, VSP Certification Required, Salary Budget, Fringe Benefits Budget, Total Project Cost, Notes, and Actions. A red box highlights a plus icon next to the 'Victim Advocate A' row. Below the table, it says 'Total Records: 1'. To the right, there is a note: '* Records are sorted by Last Modified Date ascending order'. Below the Personnel Summary is a larger table with columns for Category Name, Number Of Positions, Budget, Total Project Cost, and Actions. This table lists various categories like Personnel, Contractual, Travel, Equipment, and Other, with their respective budgets and project costs. Below this table, it says 'Total Records: 5'. At the bottom, there is a 'Budget Narrative' section with a heading 'Justification for Project Cost' and a bullet point: 'Provide justification for project budget cost.' The footer of the interface includes the 'GovGrants' logo and a link to 'Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ'.

Job Title	% of time on Grant	Employment Type	Salaried / Hourly	VSP Certification Required	Salary Budget	Fringe Benefits Budget	Total Project Cost	Notes	Actions
Victim Advocate A	100%	Full-Time	Salaried	No	\$40,000.00	\$100.00	\$40,100.00		
Total					\$40,000.00	\$100.00	\$40,100.00		

Total Records: 1

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,100.00	\$40,100.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$4,000.00	\$4,000.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$46,100.00	\$46,100.00	
Grand Total		\$46,100.00	\$46,100.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- ❖ All fringes are selected by default for each position.
- ❖ Select the plus button next to the job title to view the list of fringe benefits.



Employer Contributions

- ❖ Agency must list all the fringe benefits in the narrative. Ex: Other fringe details, such as, wellness fees, etc.*

*Note: If the agency is using a combined fringe rate and listing it under “Other”, documentation to support the percentage will be required.

- ❖ Workers Compensation Policy listing effective dates and rates will be required at the time of award as a “Post Award” required document.

Contractual

The screenshot displays the AGO Grants portal interface. The top navigation bar includes 'Office of the South Carolina Attorney General', 'AGO Grants', and 'Grants Portal'. The main content area shows the application 'Helping Victims' with details: EGMS ID AP-SC123-255, Status Created, and Application Due Date and Time 03/27/2024 5:00 PM. A progress bar indicates the application is in the 'Created' stage. Below this, the 'Budget' tab is active, showing a table of budget categories. The table has columns for Category Name, Number Of Positions, Budget, Total Project Cost, and Actions. The 'Contractual' row is highlighted, and its 'Actions' column contains an arrow icon (edit) which is circled in red. Below the table is a 'Budget Narrative' section with a justification for project cost.

Application: Helping Victims

EGMS ID: AP-SC123-255 | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (Completed) | Submitted | Converted to Award

Navigation: Overview | Budget | Files | History | Collab

Budget Categories

Showing 1 to 5 of 5 records

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,000.00	\$40,000.00	
Contractual		\$0.00	\$0.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$40,000.00	\$40,000.00	
Grand Total		\$40,000.00	\$40,000.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

❖ Select the arrow box from the Actions column.

Contractual

The screenshot displays the 'Application Budget Category' interface. The main section is titled 'Contractual Summary' and features a search bar, a table with columns for Name, Description, Budget, Total Project Cost, Notes, and Actions, and a table with columns for Category Name, Number Of Positions, Budget, Total Project Cost, and Actions. A sidebar on the left shows 'Recently Viewed' items. The 'Contractual Summary' table has one row with 'Translation Services' and a budget of 2,000. The 'Reviews' table has five rows, including 'Personnel' with a budget of \$40,000.00 and 'Grand Total' with a budget of \$40,000.00. A 'Budget Narrative' section is also visible at the bottom.

Contractual Summary

Search

Showing 1 to 0 of 0 records

Name	Description	Budget	Total Project Cost	Notes	Actions
Translation Services	translation for victims	2,000			

No Records Found

* Records are sorted by Last Modified Date ascending order

Reviews

Showing 1 to 5 of 5 records

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,000.00	\$40,000.00	
Contractual		\$0.00	\$0.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$40,000.00	\$40,000.00	
Grand Total		\$40,000.00	\$40,000.00	

Total Records 5

* Records are sorted by Focus Area Name ascending order, Row Number ascending order

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- ❖ Select “Add New Role”.
- ❖ Complete open fields.
- ❖ If you have multiple contracts included, please give them unique names and provide brief detail in Notes.
- ❖ Upload copy of contract later in application under “Supporting Documentation”.
- ❖ Select Save.

Travel

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Application: Helping Victims | EGMS ID: AP-SC123-255 | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Overview | Budget | Files | History | Collab

Budget Categories

Showing 1 to 5 of 5 records

*Records are sorted by Focus Area Name ascending order, Row Number ascending order

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,000.00	\$40,000.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$0.00	\$0.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$42,000.00	\$42,000.00	
Grand Total		\$42,000.00	\$42,000.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

❖ Select arrow box from the Actions column.

Travel

Application Budget Category

Budget Category: Travel

Travel Summary

Search...

Showing 1 to 4 of 4 records

* Records are sorted by Line Item No ascending order

Category	Budget	Total Project Cost	Notes	Actions
Mileage	\$0.00	\$0.00		
Lodging	\$0.00	\$0.00		
Per Diem	\$0.00	\$0.00		
Other	\$0.00	\$0.00		
Total	\$0.00	\$0.00		

Total Records: 4

Total - Focus Area Name - Standard Focus Area

Grand Total	\$42,000.00	\$42,000.00
-------------	-------------	-------------

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- ❖ Select the edit icon for the section(s) you want to add the budget.
- ❖ Complete all open fields for the section(s) you are applying.
- ❖ If selecting “Other” here, be sure to add notes (parking, baggage, etc).
- ❖ Select Save.



Travel

❖ List all items to be reimbursed in the grant period in the notes section, especially for the 'Other' category. This includes but is not limited to:*

- Airfare
- Parking
- Baggage
- Ground Transportation
- Ride-share services (uber, taxi, etc.)

* Note: Must be consistent with your agency's policies/procedures. In the absence of travel policies, or if state policy is more restrictive, you must follow state policy.

Equipment

The screenshot displays the 'Helping Victims' application page in the AGO Grants system. The page includes a navigation sidebar on the left with options like Search, Tasks, and Applications. The main content area shows the application details, a progress bar with stages 'Created', 'Submitted', and 'Converted to Award', and a 'Budget Categories' table. The table lists various categories with their respective budgets and total project costs. A red box highlights the details icon (an arrow pointing to a box) in the 'Actions' column for the 'Equipment' row.

Application: Helping Victims

EGMS ID: AP-SC123-255 | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Application ID

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Navigation: Overview | Budget | Files | History | Collab

Budget Categories

Showing 1 to 5 of 5 records

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,100.00	\$40,100.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$4,000.00	\$4,000.00	
Equipment		\$0.00	\$0.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$46,100.00	\$46,100.00	
Grand Total		\$46,100.00	\$46,100.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

❖ Select the arrow box details icon from the Actions column.



Equipment

- ❖ Only **Emergency** Equipment purchases will be allowed in 2026 with prior approval.*
- *Total cost of equipment* should include tax, installation, shipping, warranty, and any other costs associated with the initial purchase.
- *Maintenance costs and training* are not included in cost of equipment for purposes of deciding this threshold purchases and approvals.

(*The state considers equipment when the cost is \$2,500 or more, and one year or more of useful life.)

Other

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Application: Helping Victims | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Overview | Budget | Files | History | Collab

Budget Categories

Showing 1 to 5 of 5 records

Category Name	Number Of Positions	Budget	Total Project Cost	Actions
Focus Area Name : Standard Focus Area				
Personnel	1	\$40,100.00	\$40,100.00	
Contractual	1	\$2,000.00	\$2,000.00	
Travel		\$4,000.00	\$4,000.00	
Equipment		\$3,000.00	\$3,000.00	
Other		\$0.00	\$0.00	
Total - Focus Area Name : Standard Focus Area		\$49,100.00	\$49,100.00	
Grand Total		\$49,100.00	\$49,100.00	

Total Records: 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

❖ Select the arrow box icon from the Actions column.

Other

Application Budget Category

Budget Category: Other

Other Details

Search...

Showing 1 to 7 of 7 records

* Records are sorted by Line Item No ascending order

Category	Budget	Total Project Cost	Notes	Actions
Indirect Costs	\$0.00	\$0.00		
Office Supplies	\$0.00	\$0.00		
Registration Fees	\$0.00	\$0.00		
Therapy Supplies	\$0.00	\$0.00		
Utilities	\$0.00	\$0.00		
Rent	\$0.00	\$0.00		
Other	\$0.00	\$0.00		

	Travel		\$4,000.00	\$4,000.00	
	Equipment		\$3,000.00	\$3,000.00	
	Other		\$0.00	\$0.00	
	Total - Focus Area Name : Standard Focus Area		\$49,100.00	\$49,100.00	
	Grand Total		\$49,100.00	\$49,100.00	

Total Records 5

Budget Narrative

Justification for Project Cost

- Provide justification for project budget cost.

- ❖ Select the edit icon next to the line items you wish to edit.
- ❖ Complete all open fields.
- ❖ If you have items included in the “Other – Other” line item, please list them. (example: software, hotline, payroll/HR fees)
- ❖ Select Save.



Other - Rent

❖ Rent: Grant-funded positions can receive a maximum of 150 square feet per grant funded position:

- 150 square feet – 100% grant funded position
- 75 square feet – 50% grant funded position

❖ Rent for multiple locations is allowable:

- Only a total of 150 sq. ft. will be allowed for each grant funded position across all locations.
- How to calculate rent?
 - Example: The agency has 6 grant funded employees. The total square footage of the building is 3,500 and the monthly rent amount is \$2,300.

$$6 \times 150 = 900 \text{ sq. ft.}$$

$$900 / 3,500 = 25.7\% \text{ or } 26\%$$

$$\$2,300 \times 26\% = \$598$$



Other - Multiple Locations

- ❖ Claiming utilities, telecommunications, and other charges for personnel who work at multiple locations are allowable.
- ❖ The reimbursable rate will be determined by the percent of time spent at each location to not exceed 100% total.
 - Example: J. Smith spends 60% at Columbia and 40% in Newberry. J. Smith will be calculated as 0.6 in Columbia's Rent and 0.40 in Newberry's reimbursements.



Other - Shared Cost

- ❖ If the agency is claiming utilities, such as water, sewer, electricity, and gas, they will be reimbursed at the shared cost percentage:
 - Example 1: Subrecipient agency has 5 grant-funded VOCA positions and 5 non-grant-funded positions at location B. The shared VOCA cost percentage for that location would be 50%.
 - Example 2: Subrecipient agency has 4.5 grant-funded VOCA positions and 7 non-grant-funded positions at location C. The shared VOCA cost percentage for that location would be 39%.

- ❖ An Excel spreadsheet or other supporting documentation must be provided to show the grant-funded employee names along with the total employees for each location.*

- * Note: Shared cost percentages do not need to be refigured for each subsequent RFP unless the number of grant-funded positions and/or total subrecipient positions at a location have changed.



Other Cost

- ❖ Reimbursement of other services/bills shared among all personnel at a location such as a copier, internet, software purchases, updates, etc., will be reimbursed at the shared cost.
- ❖ Individual services, such as, desk phone, cell phone, etc., reimbursed at the prorated percentage of grant funding personnel utilizing the product or service at the location.
 - An Excel spreadsheet or other supporting documentation must be provided to show the grant-funded employee names along with the total employees for each location.*

*Note: Shared cost percentages do not need to be refigured for each subsequent RFP unless the number of grant funded positions and/or total subrecipient positions at a location has changed.



Other

- ❖ Ensure a descriptive narrative is provided for items to be purchased i.e., Therapy Supplies – to include stress balls, dolls, light bars, and other like items for therapy sessions.
- ❖ Office Supplies: Office supplies are consumables items regularly used in office setting by businesses and other organizations. The range of item classified as office supplies varies, and typically includes small, expendable, daily use items, consumable products, and small machines.
 - A general supply list will be provided at grant opening of allowable office supplies.
 - Emergency Equipment: an individual item with a total cost of \$2,500 or more should be listed in the equipment category.
 - General office supplies purchased that are listed on the general supply list do not need to be individually stated in the office supply line-item narrative.
 - Any items outside of the general office supply list will need to be stated in the narrative/notes section for approval.

Example: Something unique to your agency that would not be a commonly purchased item.



Indirect Cost

- ❖ Only personnel will be allowed.
- ❖ The agency can use its approved federally negotiated rate or up to the 15% de minimis.
 - Please indicate in the notes field which IDC is being used.
 - If the de minimis rate is used, it must be used across all federal awards.
 - Expired indirect cost rates are not eligible for reimbursement.
 - Approved federal negotiation rates must be provided for reimbursement.
 - Subrecipients actively negotiating a new rate cannot apply the de minimis rate.
 - Should negotiations discontinue the option to use the de minimis rate moving forward is permitted.



Any
Questions

Files

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. The main content area shows the application details for 'AP-SC123-255' with a status of 'Created' and an application due date of '03/27/2024 5:00 PM'. A progress bar indicates the application is in the 'Created' stage. The 'Files' tab is highlighted with a red box. Below the navigation tabs, there are sections for 'All Forms' and 'Supporting Documents Checklist'. The 'All Forms' section shows a table with 2 records, and the 'Supporting Documents Checklist' section shows 1 record.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

EGMS ID: AP-SC123-255

Status: Created

Application Due Date and Time: 03/27/2024 5:00 PM

Application ID

Created Submitted Converted to Award

Overview Budget **Files** History Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Search...

* Records are sorted by Order ascending order

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	
Technical Proposal Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	

Total Records: 2

Supporting Documents Checklist

Search...

* Records are sorted by Last Modified Date ascending order

Showing 1 to 1 of 1 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

Total Records: 1

Notes Add

❖ When you have completed your budget, navigate to the files tab.

Files

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

EGMS ID: AP-SC123-255 | Status: Created | Application Due Date and Time: 03/27/2024 5:00 PM

Progress: Created (100%) | Submitted (0%) | Converted to Award (0%)

Navigation: Overview | Budget | **Files** | History | Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	
Technical Proposal Form	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	

Total Records: 2

Supporting Documents Checklist

Showing 1 to 1 of 1 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

Total Records: 1

Notes: [Add](#)

- ❖ The Files Tab includes:
 - ❖ Terms and Conditions.
 - ❖ Application Form.
 - ❖ Supporting Documents Checklist.

Terms and Conditions

The screenshot displays the AGO Grants application portal for the application 'Helping Victims'. The application status is 'Created' with an EGMS ID of 'AP-SC123-255'. The application due date and time is '03/27/2024 5:00 PM'. A progress bar shows the application is in the 'Created' stage.

The 'All Forms' section contains the following table:

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	0.00%	Lexington1 County1	02/24/2023 11:58 AM	
Application Narrative Questions	✓	0.00%	Lexington1 County1	02/23/2023 2:36 PM	

Total Records: 2

The 'Supporting Documents Checklist' section contains the following table:

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

Total Records: 1

❖ Select the edit icon beside the Terms and Conditions Form.

Terms and Conditions

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search

Search... All

Tasks

- Application Tasks
 - Pending Tasks
 - Completed Tasks
- Activities
- Applications
 - Applications
- Reviews
 - Reviews
- Recently Viewed

culturally specific services and activities for underserved populations are distributed equitably among those populations.

105.The recipient agrees that no more than 5 percent of the state's award may be used to conduct public awareness or community education campaigns or related activities to broadly address domestic violence, dating violence, sexual assault, or stalking. Grant funds may be used without limit to support, inform, and outreach to victims about available services.

106.The recipient agrees to provide OVV with specific information regarding subawards ("subgrants") made under this program. The recipient agrees to submit an annual report that includes

- a. an assessment of whether stated goals and objectives were achieved;
- b. information on the effectiveness of the activities carried out with the amounts made available to carry out the program, including number of persons served and the numbers of persons seeking services who could not be served;
- c. information on each subaward awarded; and
- d. such other information as the Attorney General may prescribe.

Recipients are required to submit this report after the end of each calendar year but no later than March 30 each year. Recipients are required to submit this information on the Annual STOP Administrators' Report form (which is to be completed by the State Administrator) and the Annual Progress Report for STOP Violence Against Women Formula Grant Program form (which is to be completed by subrecipients ("subgrantees")).

107.Under the Government Performance and Results Act (GPRA), VAWA 2000 and subsequent legislation, recipients and subrecipients ("subgrantees") are required to collect and maintain data that measure the effectiveness of their grant funded activities. Accordingly, the recipient agrees to submit annual electronic progress reports on program activities and program effectiveness measures and to require submission of reports by subrecipients. Recipients and subrecipients are required to collect the information that is included on the Measuring Effectiveness Progress Reports for the OVV Program under which this award is funded.

108.The recipient agrees to comply with all relevant statutory and regulatory requirements which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C 3711 et seq., the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, and OVV's implementing regulations at 28 CFR Part 90.

VOCA and SVAP – Conditions Specific to VOCA and SVAP including federal requirements

109.Match Waiver Request

If you are submitting an application for a continuation/existing project and if your application substantially increases or enhances the previous year's project scope or expense, your agency is eligible to submit a match waiver request. If you are submitting a new application you are eligible to submit a match waiver request. Match waivers will be accepted and considered only if your application is using in-kind match. Cash match applications are not eligible for a waiver. Please submit the request and supporting information on your agency's letterhead including all match waiver forms along with the application as an attachment. Please be aware that match waiver requests are not guaranteed. Any funds expended by your agency require 20% match, and your agency is responsible for the full 20% match requirement unless a match waiver is granted by the Office for Victims of Crime in the U.S. Department of Justice.

Authorized Official Name or Authorized Representative

By entering your name, you are hereby declaring that you agree to the terms and conditions of the preceding document and assure that all information provided herein is accurate.

Name

Submitted On: mm/dd/yyyy h:mm a

Form Number SAF - 001 | Form Version

Cancel Save

❖ Review the Terms and Conditions.

❖ Once you review, sign and date at the bottom of the screen.

❖ Select Save.

Terms and Conditions

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Search | Opportunities | Applications | Grants | Monitoring | Closeout

Form saved successfully.

Form ID: FN-00144 | Form Name: Terms and Conditions Form

Buttons: Edit, Validate, Back

Subrecipient Organization: COUNTY OF LEXINGTON

TERMS AND CONDITIONS

Assumptions

1. Availability of Funds: This grant award is contingent upon the availability of federal funds approved by Congress or state funds in the case of the State Victims Assistance Program (SVAP)
2. All requests included in this grant application must be requests that your agency reasonably expects to use within the coming grant year.
3. Project Implementation: The Subgrantee agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. Evidence of project implementation must be detailed in the first progress report

Documents Required Prior to Approval of the Grant Application

4. Organization Chart
Each sub-recipient must submit an electronic copy of an organizational chart for your agency with the following information either included in the chart itself or as a document that cross-references the chart: Position title that matches the title shown on the grant application, full name of funded person in the position (if this is a new position or it is vacant, mark as such), the amount of actual salary paid to that person, and which funding sources (VOCA, SVAP, VAWA, FVPSA, United Way, local funds, or other specific sources) are used to supply funding for each individual staff member with percentages of each funding source. Executive Directors may be exempt if no federal funds are used to support their salary. Please indicate this on the organizational chart or support document.
5. Volunteer Job Description
Each subrecipient must submit an electronic copy of a volunteer job description. All VOCA and SVAP grants require a minimum of at least one volunteer involved with the project. Volunteer job descriptions are also required on all VAWA grants that use in-kind volunteer match.
6. Job Description(s)
Each subrecipient must submit a job description for each funded staff position.
All current and newly-hired grant-funded personnel shall submit copies of a current resume within 30 days from the date of award or from the date of hire.
7. Lease
If your application included a "rent/lease/office space" or a "utilities/electric/gas/water" line item, submit an electronic copy of the current lease agreement (or a building plan/blueprint if the building is owned). The lease agreement, building plan, or addendum from the leasing agency must reflect the total square footage. Only office space dedicated to funded personnel is allowable for reimbursement.

- ❖ Once you have saved, select “**Validate**” at the top right of the form.
- ❖ This verifies that you have read and agree to all Terms and Conditions. You will receive an error message if applicable.
- ❖ After you have validated, select the Back button. This will take you back to the actual application form.



Helpful Tips – Application Narrative Questions

- ❖ Do not leave fields blank. Blank fields may prevent the saving of your application should you need to return to it prior to submitting.
- ❖ To be safe, enter either N/A or an “x” in any fields you need to leave blank.
- ❖ If you have begun your application and cannot find it, please call Programmatic staff.
- ❖ Red asterisks indicate required fields.
- ❖ A lower case “i” in a circle indicates that there is information there for you – usually about field length.

Application Narrative Questions

The screenshot displays the AGO Grants application portal. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. The main content area shows the application details for 'Helping Victims' with an EGMS ID of AP-SC123-255 and a status of 'Created'. A progress bar indicates the application is in the 'Created' stage. Below this, there are tabs for 'Overview', 'Budget', 'Files', 'History', and 'Collab'. The 'All Forms' section contains a search bar and a table with the following data:

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/24/2023 12:08 PM	  
Application Narrative Questions	✓	0.00%	Lexington1 County1	02/24/2023 12:10 PM	  

The 'Application Narrative Questions' row has a red box around the edit icon. Below the table, there is a 'Supporting Documents Checklist' section with a search bar and a table with the following data:

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
test	test	Mandatory	Active	Not Applicable	Not Applicable	

The footer of the page includes the GovGrants logo and a link to the Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ.

❖ Select the edit icon beside Application Narrative Questions form to begin.

Application Narrative Questions

Applications: Technical Proposal x +

https://scattorneygeneral--scagroup.sandbox.my.site.com/apex/DynamicFormEdit?formTypes=&formId=a2A3R0000002P2PUAU&id=a3G3R000003oAXPUA2&tem...

Grants Online meetings Mail Discounts Bookmarks bar SCEIS Grammarly South Carolina Sen... South Carolina Atto... Procurement -RFP... Cert & Training sites DOJLogin - Sign In Box | Login Other favorites

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Applications

Reviews

Reviews

Recently Viewed

FN-00145

Cancel Save

Application Narrative Questions

Form ID: FN-00145

Form Name: Application Narrative Questions

Required to Save Required to Submit

Application Information

Application EIGMS ID: AP-SC123-255

Subrecipient Organization: COUNTY OF LEXINGTON

Application ID

Application Narrative

1. Project Title: Helping Victims

*2. Project Summary

This field is required

*3. Application Type

Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select "Continuing".

--None--

--None--

New

Continuing

5. Counties Served by Project

Indicate the counties your organization serves.

Allendale

6. Services Provided by Project

For each category, indicate the services your organization directly pr...

Information and Referral:

Available

Information about the criminal justice system process...

Information about system people... and/or... base to obtain and... for...

Chosen

GovGrants

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

1:54 PM 2/24/2023

❖ Complete all fields in Application Narrative Questions Form.

Application Narrative Questions

Applications: Technical Proposal x +

https://scattorneygeneral--scagbox.sandbox.my.site.com/apex/DynamicFormEdit?formTypes=&formId=a2A3R0000002P2PUAU&id=a3G3R000003oAXPUA2&tem...

Grants Online meetings Mail Discounts Bookmarks bar SCEIS Grammarly South Carolina Sen... South Carolina Atto... Procurement -RFP... Cert & Training sites DOJLogin - Sign In Box | Login Other favorites

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Search...

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Applications

Reviews

Reviews

Recently Viewed

FN-00145

Cancel Save

Application Narrative Questions

Form ID: FN-00145

Form Name: Application Narrative Questions

Required to Save Required to Submit

Application Information

Application EIGMS ID: AP-SC123-255

Subrecipient Organization: COUNTY OF LEXINGTON

Application ID

Application Narrative

1. Project Title: Helping Victims

2. Project Summary

This field is required

3. Application Type

Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select "Continuing".

--None--

--None--

New

Continuing

5. Counties Served by Project

Indicate the counties your organization serves.

Allendale

6. Services Provided by Project

For each category, indicate the services your organization directly pr...

Information and Referral:

Available

Information about the criminal justice system process...

Chosen

GovGrants

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

1:54 PM 2/24/2023

- ❖ Application type is a drop-down field.
- ❖ Select Continuing if this project is currently funded by SCAG. Select New if this project is not currently funded by SCAG.

Application Narrative Questions

The screenshot displays the 'AGO Grants' application form. The 'Organization Structure' field is highlighted with a red and blue border. The dropdown menu is open, showing the following options: --None--, State, County, Municipality, Non-Profit 501(c)3, Tribal Organization, and Other. The form also includes sections for 'Information and Referral' and 'Victims Served by Project'.

3. Application Type
* Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select "Continuing".

--None--
This field is required

4. Organization Structure
* Select your organization type.

--None--
State
County
Municipality
Non-Profit 501(c)3
Tribal Organization
Other

Information and Referral

Available
Information about the criminal justice system process
Information about victim rights, and/or how to obtain notifications
Referral to other victim service programs
Referral to other service programs, other agencies, and/or resources

Chosen

7. Victims Served by Project
* Indicate the types of victims served by your organization. Select all that apply.

Available
Adult Physical Assault
Adult Sexual Assault
Adults Sexually Abused/Assaulted as Children
Child Physical Abuse/Neglect

Chosen

Personal Advocacy/Accompaniment

Available
Immigration assistance
Individual advocacy
Interpreter services
Information with religious, medical, judicial, or academic institutions

Chosen

Emotional Support or Safety Services

Available
Crisis intervention
Emergency financial assistance
Hotline or crisis line counselling
Individual counselling

Chosen

Shelter/Housing Services

Available
Emergency shelter or safe house

Chosen

GovGrants
Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ
2:12 PM
2/24/2023

❖ Select your organization type.

Application Narrative Questions

The screenshot displays the 'AGO Grants' application portal. The top navigation bar includes 'Office of the South Carolina Attorney General', 'AGO Grants', and 'Grants Portal'. The main content area is titled 'Applications' and contains several sections for selecting services and victims. A blue box highlights a specific question, '6. Services Provided by Project', which includes a list of available services and a 'Chosen' selection box. The available services listed are: Train law enforcement, judges and other court personnel, and prosecutors; Specialized units of law enforcement, judges and other court personnel, and prosecutors targeting VAWA crimes; Develop or implement effective police, court and prosecution policies, protocols and services for VAWA crimes; and Develop, install, manage or expand data collection and communication systems. The 'Chosen' box is currently empty. Below this, there is another question, '7. Victims Served by Project', with a list of available victim types: Adult Physical Assault, Adult Sexual Assault, and Adults Sexually Abused/Assaulted as Children. The 'Chosen' box for this question is also empty. Other sections visible include 'Information and Referral', 'Personal Advocacy/Accompaniment', 'Emotional Support or Safety Services', 'Shelter/Housing Services', 'Criminal/Civil Justice System Assistance', and 'Prevention'.

❖ Select all the services you will provide on this project by sliding them into the Chosen box using the right-facing arrow.

Organizational Description and Volunteer Coordination

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" as the active section. The left sidebar contains a search bar, a "Tasks" section with "Pending Tasks" and "Completed Tasks", an "Activities" section with "All Opportunities" and "Converted to Application", and a "Recently Viewed" section. The main content area is divided into three sections:

- *8. Organizational Description**
 - Describe your organization's work, detailing how you currently provide effective services to victims. If you have previously received Department of Crime Victim Assistance Grants (DCVAG) funds, your response should include a summary of your experience using those funds.
 - Required Documentation: Your organizational chart must be submitted as an attachment in the Supporting Documents Checklist section on the [Files Tab](#).
- *9. Volunteer Coordination**
 - Outline your volunteer program. Your response should include information on the types of volunteer opportunities your organization offers, the types of volunteers you recruit, how you train volunteers, and whether volunteers work directly with victims.
 - Please note that the use of volunteers is a requirement for all VOCA and SVAP projects.
 - Required Documentation: Volunteer job descriptions must be submitted as an attachment in the Supporting Documents Checklist section on the [Files tab](#).
- *10. Number of Organization Volunteers**
 - Enter the number of volunteers that serve your organization.

❖ Complete each section as directed.

❖ Text box allows 5,000 characters.

Organization Volunteers, Interagency Coordination, and Problem Definition

The screenshot displays the AGO Grants application interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" selected. A left sidebar contains navigation options: Search, Tasks (Pending and Completed), Activities, Opportunities (All and Converted to Application), and Recently Viewed. The main content area contains three sections:

- *10. Number of Organization Volunteers**
 - Enter the number of volunteers that serve your organization.
 -
- *11. Interagency Coordination**
 - Outline your organization's involvement in coordinated efforts to aid victims of crime. Document your participation in task forces, coordinating councils and other organizations or associations that serve victims of crime
 -
- *12. Problem Definition**
 - Describe the problem in your community that your proposed project aims to address. Document any statements with valid, updated statistical data and cite your sources.
 -
- *13. Project Description**

❖ Complete each section as directed.

Project Description

The screenshot displays the AGO Grants portal interface. At the top, the header includes the Office of the South Carolina Attorney General logo and the text "AGO Grants". On the right side of the header, there is a "Grants Portal" dropdown menu and a user profile icon. Below the header, a navigation bar contains links for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the page. The main content area shows a form for "Project Description" with a required field labeled "*13. Project Description". The instructions for this field are: "Describe the goals of your project and detail how you plan to achieve them. Your response should include specific tasks and activities you will implement during the project period." Below the instructions is a large text input area. To the right of the input area, there is a field labeled "14. Number of Victims Project Will Serve" with the value "100" entered. A sidebar on the left contains a "Search" section and a "Tasks" section with sub-items for "Pending Tasks" and "Completed Tasks".

- ❖ Complete the Project Description section as directed.
- ❖ Number of Victims the Project Will Serve should auto-populate from the Overview section.

Grant-Funded Positions

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

14. Number of Victims Project Will Serve
300

15. Number of Proposed Grant-Funded Positions

- Enter the number of positions your organization is requesting funding for by employment type. Enter Zero (0) if no positions are being requested.
- Required Documentation: The relevant job descriptions must be submitted as an attachment in the Supporting Documents Checklist section on the [Files Tab](#)

** Records are sorted by Sequence ascending order*

Position Type	# of Positions Requested	Actions
A. Full-Time employee, 50% or more time spent on grant		
B. Full-Time employee, less than 50% devoted to grant		
C. Part-Time employee, 50% or more time spent on grant		
D. Part-Time employee, less than 50% of time spent on grant		
E. Subtotal Full-Time Employees	0	
F. Subtotal Partially Funded or Part-Time Employees	0	
G. TOTAL POSITIONS	0	

- ❖ Select the edit icon next to each position type that you are requesting funding for.
- ❖ Select save.
- ❖ The grid will update subtotals accordingly as you complete.

Project Performance: Objectives and Indicators

The screenshot displays the AGO Grants portal interface. At the top, the header includes the Office of the South Carolina Attorney General logo and the text 'AGO Grants'. On the right, there is a 'Grants Portal' dropdown menu and a user profile icon. Below the header, a navigation bar contains tabs for 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. A search bar is located on the left side of the page. The main content area shows a table with two rows: 'F. Subtotal Partially Funded or Part-Time Employees' with a value of 12, and 'G. TOTAL POSITIONS' with a value of 17. Below this table, a section titled '16. Project Performance: Objectives and Indicators' is highlighted. A red box highlights a 'New' button in the top right corner of this section. The section contains a list of instructions for creating objectives and performance indicators. Below the instructions is a table with two columns: 'Objective' and 'Performance Indicator'. The table currently displays 'No Records Found'.

F. Subtotal Partially Funded or Part-Time Employees	12
G. TOTAL POSITIONS	17

16. Project Performance: Objectives and Indicators New

- List between three and five Objectives and Performance Indicators for your project.
- Objectives should be derived from your project's goals and should be both quantifiable and achievable during the project period. Example: Survivors will receive counseling and comprehensive support services.
- Each Objective should be paired with a Performance Indicator which should be the numerical measure of its success. Example: Logbooks and client contact sheets will indicate that 500 survivors received services during the project period.

** Records are sorted by Last Modified Date ascending order*

Objective	Performance Indicator
No Records Found	

❖ Select New to begin entering your project Objectives and Performance Indicators.

Project Performance: Objectives and Indicators

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search

Search... [Search]

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Applications

Reviews

Reviews

Recently Viewed

F. Subtotal Partially Funded or Part-Time Employees	12
G. TOTAL POSITIONS	17

16. Project Performance: Objectives and Indicators

New Save

- List between three and five Objectives and Performance Indicators for your project.
- Objectives should be derived from your project's goals and should be both quantifiable and achievable during the project period. Example: Survivors will receive counseling and comprehensive support services.
- Each Objective should be paired with a Performance Indicator which should be the numerical measure of its success. Example: Logbooks and client contact sheets will indicate that 500 survivors received services during the project period.

* Records are sorted by Last Modified Date ascending order

Objective	Performance Indicator	Actions
<input type="text"/> <small>Field is required</small>	<input type="text"/> <small>Field is required</small>	✘
<input type="text"/> <small>Field is required</small>	<input type="text"/> <small>Field is required</small>	✘
<input type="text"/> <small>Field is required</small>	<input type="text"/> <small>Field is required</small>	✘

No Records Found

- ❖ List a minimum of three and a maximum of five Objectives and Performance Indicators for your project.
- ❖ Objective text fields have a limit of 500 characters.
- ❖ Performance Indicators have a limit of 1000 characters.
- ❖ Once you have completed, select Save.

Project Assessment and Evaluation and Project Continuation

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" selected. A search bar and a filter dropdown (set to "All") are visible on the left. The main content area is divided into sections. At the top, a table lists "Objective" and "Performance Indicator" with "objective 1" and "indicator 1" respectively, and an "Actions" column with edit and delete icons. Below this, section "17. Project Assessment and Evaluation" is highlighted with a red box. It contains a text area with the instruction: "Describe methods and tools (e.g. needs assessments, surveys, evaluations) that you will use throughout the project period to ensure that your project is meeting its goals and objectives." The text "assessment" is entered in the text area. Section "18. Project Continuation" is also highlighted with a red box. It contains a text area with the instruction: "If Department of Crime Victim Assistance Grants (DCVAG) funding were reduced or no longer available, how would your organization sustain this project?" The text area is empty, and a red error message "This field is required" is displayed below it. At the bottom, a "Budget Categories" section is visible with a search bar. The footer of the interface includes the text: "* Records are sorted by Last Modified Date ascending order" and "* Records are sorted by Focus Area Name ascending order, Row Number ascending order".

❖ Complete each section as directed.

❖ Select Save.

Budget Categories

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. The main navigation menu on the left lists "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". The "Applications" tab is currently selected. The "Budget Categories" section is active, showing a search bar and a table of budget categories. The table is sorted by Focus Area Name ascending and Row Number ascending. The table data is as follows:

Category Name	Number Of Positions	Budget	Cash Match	Non-Cash Match	Total Match	Total Project Cost	Actions
Focus Area Name : Standard Focus Area							
Personnel	1	\$40,100.00	\$0.00	\$0.00	\$0.00	\$40,100.00	Link
Contractual	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	Link
Travel		\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	Link
Equipment		\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	Link
Other		\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Link
Total - Focus Area Name : Standard Focus Area		\$59,100.00	\$0.00	\$0.00	\$0.00	\$59,100.00	
Grand Total		\$59,100.00	\$0.00	\$0.00	\$0.00	\$59,100.00	

Total Records: 5

❖ The Budget table will pull in from the budget tab you completed earlier.

Budget Narrative

The screenshot displays the AGO Grants system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" > "Applications" > "Grants" > "Monitoring" > "Closeout". A search bar is located on the left side of the page. The main content area is titled "*19. Budget Narrative" and contains the following instructions: "Explain how you will use your budget – both your requested funds and your matching funds – to meet your project goals. Your organization must reasonably expect to use all funds requested in the application within the project period." The form consists of five numbered sections, each with a list of categories and a corresponding text input field:

- *1. Personnel**
- *2. Contractual**
- *3. Travel**
 - a. Mileage
 - b. Lodging
 - c. Per Diem
 - d. Other
- *4. Equipment**
- *5. Other**
 - a. Indirect Costs
 - b. Office Supplies
 - c. Registration Fees
 - d. Therapy Supplies
 - e. Utilities
 - f. Rent
 - g. Other

- ❖ Complete the applicable budget narrative(s) for your project.
- ❖ Enter N/A for any category you are not requesting.
- ❖ Select Save.

Matching Funds (Cost Share)

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a breadcrumb trail shows "Opportunities" > "Applications" > "Grants" > "Monitoring" > "Closeout". A left-hand sidebar contains a search bar and a list of tasks: "Application Tasks" (with sub-items "Pending Tasks" and "Completed Tasks"), "Activities", "Applications", and "Reviews". The main content area is titled "20. Matching Funds" and includes a sub-instruction: "List the total income that your agency received in the previous fiscal year and is receiving/expecting to receive in the current fiscal year. Complete all the information requested below." Below this, there is a "Matching Funds Type" section with two columns: "Available" and "Chosen". The "Available" column contains three options: "Cash", "In-Kind", and "No Match Required". The "Chosen" column is currently empty. A "Details" section with an information icon is located below the matching funds type selection, followed by a large text input field.

- ❖ Complete the applicable narrative for your project even if your project has a cost share/match waiver.
- ❖ Select Save.

Sources of Income

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search

21. Source of Income [New] [Save]

* Records are sorted by Last Modified Date ascending order

Source of Income	Fund Title	Previous Year Audited Funds Amount	Current Fiscal Year Funds Ammount	Actions
--None-- Federal Non - Federal Local Private/Donation	Field is required	Field is required	Field is required	x
No Records Found				

Source of Income Totals

* Records are sorted by Last Modified Date ascending order

Federal Total	Overall Total	Federal Percent of Overall Percent
0	0	

- ❖ Select New for each necessary field.
- ❖ Agency must enter the previous year and current fiscal year funds by funding sources. These are based on your agency's fiscal year.
- ❖ If you were audited in previous year, use those figures for Previous Year field.
- ❖ Please consult your agency's Finance Director/Treasurer to verify Sources of Income
- ❖ Select Save.

Source of Income Definitions

21. Source of Income

Click 'Reset Table' under the menu icon to refresh the table's default values

New

Please provide total of all federal, Non-Federal, local, and private donation funds received annually. Definitions of each are below.

Federal: Revenue received directly from federal government or as a subrecipient of a federal source (i.e., VOCA or VAWA subrecipient from a state or local agency).

Non-Federal: Revenue received from state appropriation or at the option of a state (excluding federal subrecipient revenue).

Local: Revenue received by any city, county, or entity (public or private).

Private/Donation: Revenue received from a non-public source (i.e., Individual, family, or corporation).

Source of Income	Fund Title	Previous Year Audited Funds Amount	Current Fiscal Year Funds Amount	Actions
Federal	VOCA	10,000	10,000	 
Federal	VAWA	7,500	7,500	 
Local	Local Appropriations	3,500	3,500	 
Non - Federal	State Appropriations	15,000	15,000	 
Non - Federal	State Fees and Fines	2,500	2,500	 
Private/Donation	Private Contributions	3,100	3,100	 

❖ Note – VOCA and VAWA should be marked as Federal. SAVS and SVAP are “Non-Federal”

❖ Funding from other state agencies not necessarily Non-Federal

Acceptance of Audit Requirements

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search

Search... [Q]

All

Tasks

Application Tasks

Pending Tasks

Completed Tasks

Activities

Applications

Reviews

Recently Viewed

Federal Total	Overall Total	Federal Percent of Overall Percent
0	2,000	0.00%

22. Acceptance of Audit Requirements

- Title 2 Subtitle A Chapter II Part 200 Subpart F: A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions § 200.501 Audit requirements. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in § 200.503, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

* Records are sorted by **Sequence ascending order**

Name	Audit Date	Actions
Audit Period Start Date		
Audit Period End Date		
Submit Audit By		

Form Number SAF - 002 Form Version

Cancel Save

GovGrants powered by R2 Systems

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

- ❖ Select the edit icon next to the Audit Period Start Date and Audit Period End Date and enter the appropriate dates.
- ❖ Please consult your agency's Finance Director or Treasurer to verify dates.
- ❖ The Submit Audit field will auto-populate for you.
- ❖ Select Save.

Application Narrative Questions

The screenshot displays the AGO Grants application system interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text 'AGO Grants', and a 'Grants Portal' dropdown menu. The main navigation menu on the left lists 'Opportunities', 'Applications', 'Grants', 'Monitoring', and 'Closeout'. The 'Applications' section is active, showing a search bar and a list of application types: Private/Donation (50,000), Local (100), and Federal (2,000). Below this is a 'Source of Income Totals' table with columns for 'Federal Total', 'Overall Total', and 'Federal Percent of Overall Percent'. The table shows a Federal Total of 1,500, an Overall Total of 51,600, and a Federal Percent of Overall Percent of 2.91%. The '22. Acceptance of Audit Requirements' section is expanded, showing a 'Save' button in a red box. Below this is a table with columns for 'Name', 'Audit Date', and 'Actions'. The table contains three rows: 'Audit Period Start Date' (10/01/2023), 'Audit Period End Date' (09/30/2024), and 'Submit Audit By' (06/30/2025). At the bottom of the page, there is a 'Form Number SAF - 002 Form Version' label and 'Cancel' and 'Save' buttons, with the 'Save' button highlighted in a red box.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Opportunities Applications Grants Monitoring Closeout

Search

Private/Donation donations 50,000 50,000

Local donations 100 100

Federal federal 2,000 1,500

Source of Income Totals

* Records are sorted by Last Modified Date ascending order

Federal Total	Overall Total	Federal Percent of Overall Percent
1,500	51,600	2.91%

22. Acceptance of Audit Requirements

Save

- Title 2 Subtitle A Chapter II Part 200 Subpart F: A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions § 200.501 Audit requirements. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in § 200.503, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

* Records are sorted by Sequence ascending order

Name	Audit Date	Actions
Audit Period Start Date	10/01/2023	↻
Audit Period End Date	09/30/2024	↻
Submit Audit By	06/30/2025	

Form Number SAF - 002 Form Version

Cancel Save

❖ Once you completed the Acceptance of Audit section and hit “Save”, select the Save Button at the bottom of the page.

❖ ***This saves your application – it does **NOT** submit the application.***

Application Narrative Questions

The screenshot displays the AGO Grants application portal. At the top, the header includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the header is a navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the navigation bar. The main content area features a green banner at the top with the message "Form saved successfully." Below this, the application details for form FN-00145 are shown, including the form name "Application Narrative Questions". The application information section lists the Application EGMS ID as AP-SC123-255, the Subrecipient Organization as COUNTY OF LEXINGTON, and the Application ID. The application narrative section is partially visible, showing the project title "Helping Victims" and the project summary "2. Project Summary".

- ❖ Once all required fields are satisfied, a green banner saying “Form saved successfully” will appear.
- ❖ *This only saves the application – it does **NOT** submit the application.*

Validation

The screenshot shows the AGO Grants application management interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below this is a secondary navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". The "Applications" tab is active, displaying the application ID "FN-00145".

On the left side, there is a sidebar menu with sections for "Search", "Tasks", "Activities", "Reviews", and "Recently Viewed". The "Search" section includes a search input field and a dropdown menu set to "All".

The main content area shows the application details for "FN-00145". At the top right of this section are buttons for "Edit", "Validate" (highlighted with a red box), and "Back". Below these buttons is a dropdown menu for "Application Narrative Questions".

The application details are organized into sections:

- Application Information:** Displays "Application EGMS ID" as "AP-SC123-255" and "Subrecipient Organization" as "COUNTY OF LEXINGTON".
- Application Narrative:** Lists the following information:
 - Project Title: Helping Victims
 - Project Summary: project
 - Application Type: (with a note: "Select your application type. If this application is for a project currently receiving Department of Crime Victim Assistance Grants funding, select 'Continuing'")

The footer of the interface includes the "GovGrants" logo and a link to "Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ".

- ❖ Once you have saved your application, select “Validate” to check required fields.

Validation

The screenshot displays the AGO Grants application interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the header is a navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the page. The main content area shows a validation message in a pink banner at the top, which reads: "If you select Program type as VOCA,SAVS or SVAP you need to fill Information and Referral, Personal Advocacy/Accompaniment, Emotional Support or Safety Services, Shelter/Housing Services, Criminal/Civil Justice System Assistance and Prevention." Below this message, the application form for form ID "FN-00145" is visible, with the form name "Application Narrative Questions". The form includes sections for "Application Information" and "Application Narrative". The "Application Information" section shows the Application EGMS ID as "AP-SC123-255" and the Subrecipient Organization as "COUNTY OF LEXINGTON". The "Application Narrative" section is currently empty. At the bottom of the page, there is a footer with the GovGrants logo, the text "powered by KLU Systems", and a list of links: "Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ".

❖ You will receive a message in the top banner in pink if there are any sections that are missing information.

Validation

The screenshot displays the AGO Grants portal interface. At the top, the header includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the header is a navigation bar with tabs for "Opportunities", "Applications", "Grants", "Monitoring", and "Closeout". A search bar is located on the left side of the navigation bar. The main content area features a blue banner at the top with the message "Form validated successfully." and a close button (X). Below the banner, the application details for "FN-00145" are shown, including buttons for "Edit", "Validate", and "Back". The application name is "Application Narrative Questions". The details are organized into sections: "Application Information" and "Application Narrative". The "Application Information" section includes fields for "Application EGMS ID" (AP-SC123-255), "Application ID", and "Subrecipient Organization" (COUNTY OF LEXINGTON). The "Application Narrative" section includes a "1. Project Title" field with the value "Helping Victims". The footer of the page contains the "GovGrants" logo, the text "powered by I&L Systems", and a row of links: "Accessibility Policy", "Privacy Policy", "Terms of Use", "Notice Under the Americans with Disabilities Act", and "FAQ".

- ❖ A blue banner saying “Form validated successfully” will appear.
- ❖ Select “back” to return to the Application.

Supporting Documents Checklist

The screenshot displays the AGO Grants portal interface. The top navigation bar includes the Office of the South Carolina Attorney General logo, the text "AGO Grants", and a "Grants Portal" dropdown menu. Below the navigation bar, a sidebar on the left contains a search bar and a list of menu items: Tasks, Application Tasks, Pending Tasks, Completed Tasks, Activities, Applications, Reviews, and Recently Viewed. The main content area shows a "Supporting Documents Checklist" section, which is highlighted with a red box. This section includes a search bar, a note that records are sorted by last modified date ascending, and a table with 3 records. The table has columns for Description, Notes, Required, Status, Template Link, Subrecipient Document Link, and Actions. The "Actions" column for the first record (Lease) is highlighted with a red box. Below the table, there is a "Notes" section with an "Add" button and a table with columns for Title, Description, Created Date, and Created By. The "Notes" table currently shows "No Records Found". At the bottom right of the page, there are "Edit" and "Submit Application" buttons.

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Search

Supporting Documents Checklist

Showing 1 to 3 of 3 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
Lease		Optional	Active	Not Applicable	Not Applicable	
Org Chart		Mandatory	Active	Not Applicable	Not Applicable	
Job Description(s)		Optional	Active	Not Applicable	Not Applicable	

Total Records:3

Notes

Title	Description	Created Date ↑	Created By
No Records Found			

Edit Submit Application

- ❖ On the Files tab, scroll down to the Supporting Documents Checklist.
- ❖ Not all documents listed are required with application. Some may be required during Negotiations (if awarded).

Supporting Documents Checklist

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Opportunities | Applications | Grants | Monitoring | Closeout

Search

Supporting Documents Checklist

Showing 1 to 3 of 3 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link	Actions
Lease		Optional	Active	Not Applicable	Not Applicable	
Org Chart		Mandatory	Active	Not Applicable	Not Applicable	
Job Description(s)		Optional	Active	Not Applicable	Not Applicable	

Total Records: 3

Notes

Title	Description	Created Date	Created By
No Records Found			

Edit | Submit Application

❖ Select the cloud icon to upload all documents required for your application.

Supporting Documents Checklist

The screenshot displays the 'Add Files' dialog box within the AGO Grants portal. The dialog box contains the following elements:

- Upload File from Computer:** A text input field.
- Classification:** A dropdown menu with the text 'Select file classification'. A red box highlights the dropdown arrow.
- * Upload File:** A dashed border area containing a 'Choose a File OR' button.
- Upload single file up to 2 GB:** A text label.
- Description:** A text input field.
- Classification List:** A list of classification options: 501(c)3 Letter, Travel Policy, Job Description(s), Volunteer Description(s), Organizational Chart, Lease, and Other. The 'Other' option is highlighted with a red box.
- Buttons:** 'Upload' and 'Cancel' buttons at the bottom right.

- ❖ Select the correct classification for your document.
- ❖ For documents loaded as “other”, please provide a descriptive title for the document.

Application Submission

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Assist Victims | Status: Created | Application Due Date and Time: 04/28/2023 5:00 PM

EGMS ID: AP-SC123-263

Application ID

Created | Submitted | Converted to Award

Overview | Budget | Files | History | Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/28/2023 12:26 PM	📄 👁 ✎
Application Narrative Questions	✓	100.00%	Lexington1 County1	02/28/2023 12:57 PM	📄 👁 ✎

Total Records: 2

Supporting Documents Checklist

Showing 1 to 0 of 0 records

Description	Notes	Required	Status	Template Link	Subrecipient Document Link
No Records Found					

❖ When all information has been entered and all forms completed, select Submit Application in the top right.

❖ ***Once you submit your application you will not be able to edit.***

Application Submission

Office of the South Carolina Attorney General

AGO Grants

Grants Portal

Confirm

This action will submit the application to grantor and you will not be able to edit it. Are you sure you want to proceed ?

No Yes

Application: Helping Victims

EGMS ID: AP-SC123-255

Status: Created

Application Due Date and Time: 03/27/2024 5:00 PM

Application ID

Created Submitted Converted to Award

Overview Budget Files History Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/24/2023 12:08 PM	
Application Narrative Questions	✓	100.00%	Lexington1 County1	02/27/2023 11:37 AM	

Total Records:2

*Records are sorted by Order ascending order

GovGrants

Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

- ❖ Select Yes to continue with submission.
- ❖ Once you select Yes, you will NOT be able to edit the application.

Application Submission

Office of the South Carolina Attorney General | AGO Grants | Grants Portal

Application: Helping Victims

EGMS ID: AP-SC123-255 | Status: Submitted to Grantor | Application Due Date and Time: 03/27/2024 5:00 PM

Application ID: AV30001

Progress Bar: Created (100%) | Submitted (100%) | Converted to Award (0%)

Overview | Budget | Files | History | Collab

All Forms

Complete the Application Narrative Questions and the grant Terms and Conditions.

Showing 1 to 2 of 2 records

Form Name	Mandatory	Percentage	Last Modified By	Last Modified Date	Actions
Terms and Conditions Form	✓	100.00%	Lexington1 County1	02/27/2023 12:17 PM	
Application Narrative Questions	✓	100.00%	Lexington1 County1	02/27/2023 12:17 PM	

Total Records: 2

GovGrants | Accessibility Policy | Privacy Policy | Terms of Use | Notice Under the Americans with Disabilities Act | FAQ

❖ After submitting, the progress bar will show the status as “Submitted”.



Any
Questions



Reminders

AGO Grants Portal opens for applications on February 25, 2026, at 12:00 p.m.

All Applications and Risk Assessments are due no later than April 1, 2026, by 5:00 p.m.

Please do not wait until the last date to complete your application(s) or assessment. **START EARLY!**

Note some applications may need to be moved from one funding announcement to another due to funding availability.



THANK YOU!

<https://scattorneygeneral.my.site.com/>